



2024 OUTREACH GRANT APPLICATION

Outreach is one of the ways St. Anne's Episcopal Church lives out Jesus' commandment to love our neighbors, in both Annapolis and around the world. Bearing witness to Christ's compassion, the St. Anne's Grants Committee awards grants to organizations and ministries that seek to build understanding, help those in need, and expand a message of love in the world. Organizations who share these goals can request a grant not to exceed \$5,000. The Committee will review applications and may contact applicants for further information/clarification.

GUIDELINES

St. Anne's Grants Committee gives preference to projects and organizations that:

- Address humanitarian needs locally
- Embody a mission of love and empowerment
- Have direct involvement of St. Anne's Parishioners
- Demonstrate a record of success
- Seek to make a positive impact on people's lives
- Have results that can be measured

St. Anne's Grants Committee does NOT generally fund:

- Physical structures or the purchase of capital equipment

Application Deadline: **March 15, 2024**

Applicants Notified on or about: **April 15, 2024**

Your application must include the following information:

GENERAL ORGANIZATION INFORMATION

Organization's Contact and Organizational Information:

- Organization Name
- Contact Person – name, email, phone
- Address
- Other Phone (and Fax) Number(s) if appropriate
- List of the Board of Trustees/Directors, as applicable
- List of officers, staff and volunteers
- Identify specifically any St. Anne's Parishioners known to be involved in your organization or project referenced below.

Mission:

- Mission Statement, including background and development

Financial and Litigation:

- Organization's current operating budget, as applicable.
- IRS Documentation of 501(c)(3) status, as applicable
- Most recent financial statement (audited as applicable)
- Other applicable organizational information
- Five-year litigation history

If your organization has previously received funding from St. Anne's, answer the following:

- Amount(s) of funding received, when, and the purpose for which the funding was provided
- Describe achievements related to such prior funding, number and type of beneficiaries, lessons learned, and any other information you think will be helpful

PROJECT INFORMATION:

- Name of Project
- Description of Project for which you are requesting funding (in less than 1000 words)
- Grant amount requested
- History of ongoing project for which funding is requested, if applicable
- Applicable timelines regarding a proposed project
- Community or group you seek to serve and specific needs you are trying to address
- Number of people to benefit, including estimates of age, gender and ethnicity
- Estimated or final cost of ongoing or proposed project
- Estimated or actual funding from other sources
- How will you evaluate the success or failure of this project, including any quantitative evaluations?

Additional Questions:

- To your knowledge, are other organizations providing this type of service in your area? If so, please describe.
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By submitting this application and signing below the applicant acknowledges that this information is true and accurate to the best of his/her knowledge, and agrees to provide additional information as requested by the committee, including post grant reporting regarding utilization of any funds received.

Form completed by (please print): _____

Signature: _____ **Date** _____

To submit application:

Email (pdf): GrantsCommittee@stannes-annapolis.org (preferred)

Mail: **Grants Committee**
St. Anne's Parish
199 Duke of Gloucester Street
Annapolis MD 21401