

St. Anne's Parish
Vestry Meeting Minutes
Tuesday, February 12, 2019

Clergy and Vestry Members Present

Rev. Tim Mulder
Linda Adamson
Patrick Carlson
Al Collins
Betty Creighton
Carrie Dana-Evans
Ginger DeLuca
Mark Grimes
Katherine Hilton
Jason Houser
David Huggins
Sharon McElfish
Sarah Morse
Cardie Templeton
Susan Thaxton
Tripp Trippitelli

Non-Vestry and Others Present

Howard Buskirk, Clerk

Opening Prayer

Mark opened the public meeting at 6 p.m. Tim+ led the Vestry in prayer, asking for unity.

Mark said the Vestry traditionally conducts meetings following a relaxed version of "Roberts of Rules of Order." A meeting requires a quorum of nine, including the Rector. The tradition is that during discussions a member who is speaking should be able to finish before someone else starts.

Interim Rector, Jr. Warden and Treasurer's Reports

The Rector, Junior Warden's and Treasurer's reports were circulated in advance of the meeting, Mark said.

A single item in the Treasurer's Report requires a vote, Mark said. Mark asked the Vestry to make a decision on what to do with a special donation in January from the Stoner family. Generally, gifts over \$5,000 go to the Endowment, he explained. Cardie moved that the Vestry gratefully accept the gift and transfer it to the Endowment. The motion was approved by a unanimous vote without discussion.

MD State Archive/Vestry Minutes

Mark asked the Vestry to authorize the Maryland Archives to allow public access, via the internet, to their catalog of St. Anne's Vestry minutes from 1914-1938. Al moved that the Vestry approve this access and the motion passed by a unanimous vote.

PASA Budget for 2019-20

The next item up for a discussion was an update on the PASA 2019-20 Budget, which had been presented to the Vestry in December by PASA Director Amy Hoffman.

Mark said the Vestry found one issue with the budget, a miscalculation in the compensation. In going over the budget, the Vestry also found that PASA hadn't had a rent increase in four or five years and the Vestry decided a 5 percent increase was justified starting with the 2019-2020 budget, Mark said. That leaves a \$6,855 surplus for PASA, he said.

Cardie moved that the PASA budget be approved as submitted. The Vestry approved the updated PASA budget on a unanimous vote.

Revised Church and Outreach Budget

Mark discussed the Outreach Budget. The guidance from the Diocese has been that Outreach spending need not be included in the calculation for St. Anne's allocation to the Diocese.

To provide clarity, Mark recommended that the Outreach Budget be taken out of the General Budget and made a separate fund. Under the new system, there will be a Church Fund, Cemetery Fund, PASA Fund and Outreach Grant Fund, Mark said. The \$10,000 that is the hands-on outreach money will be moved to the separate budget, he said. The \$35,000 left in the Church Budget is a reserve for spending in 2020, he said.

Two-thirds of the Parish's Outreach spending is already through other restricted-fund budgets, Mark said in response to a question from Patrick. Mark added he's not sure what the procedure is at other churches.

Cardie moved that the Vestry approve the revised Church Budget and new Outreach Grant Fund Budget. The motion carried by a unanimous vote.

Approval of Outreach Spending

Mark next discussed four grants that come out of restricted funds, which are set apart from the Outreach Budget. Mark said the amounts are consistent with past years. The grants are: \$24,000 to the Lighthouse Shelter from the Virginia Meredith Fund; \$22,687 to Partners in Mission Guatemala from the Sally Lewis Fund; \$5,000 to Backpack Buddies from the LaBrot Trust; and \$2,300 to Winter Relief from the Virginia Meredith Fund.

Carrie made a motion that the outreach grants be approved as presented, which was approved by a unanimous vote.

Repairs to Cruet

Mark also explained the need for repairs for a cut-glass cruets from 1816 that is used as part of Holy Communion. It was recently damaged and two chips came out of the neck, Mark said. The repairs are to cost \$685, with money available in Altar Guild funds. A firm near Cleveland does those types of repairs and is willing to do the work, he said.

Jason moved that the Vestry authorize up to \$750 from the Altar Guild Fund to restore the cruets, which was passed by a unanimous vote.

Approval of January Minutes

Cardie next moved that the Vestry waive the reading of the January minutes and accept them as submitted. The motion was approved by a unanimous vote.

Closing

The public meeting ended at 6:25 p.m. The Vestry adjourned and later met with the Rector Search Committee, which presented its candidates for the next Rector at St. Anne's.

Respectfully submitted,
Howard Buskirk
Clerk of Vestry