



## 2021 OUTREACH GRANT APPLICATION

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Outreach is one of the ways St. Anne's Episcopal Church lives out Jesus' commandment to love our neighbors, in both Annapolis and around the world. Bearing witness to Christ's compassion, the St. Anne's Grants Committee (the "**Committee**") awards grants to organizations and ministries that seek to build understanding, help those in need, and expand a message of love in the world. Organizations who share these goals can request a grant not to exceed \$5,000. Applications will be reviewed by the Committee. Representatives from the Committee will contact applicants and may request a site visit, and not all applications will be approved.

### GUIDELINES

#### **St. Anne's Grants Committee gives preference to projects and organizations that:**

- Address humanitarian needs locally
- Embody a mission of love and empowerment
- Have direct involvement of St. Anne's Parishioners
- Demonstrate a record of success
- Seek to make a positive impact on people's lives
- Have results that can be measured

#### **St. Anne's Grants Committee does NOT generally fund:**

- Physical structures or the purchase of capital equipment

Application Deadline: **February 1, 2021**

Applicants Notified on or about: **March 15, 2021**

**Your application must include the following information:**

**GENERAL ORGANIZATION INFORMATION**

**Organization's Contact and Control Information:**

- Organization Name
- Address
- Phone (and Fax) Number(s)
- List of the Board of Trustees/Directors, as applicable
- List of officers, staff and volunteers
- Identify specifically any St. Anne's Parishioners known to be involved in your organization or project referenced below.

**Mission:**

- Mission Statement, including background and development

**Financial and Litigation:**

- Organization's current operating budget, as applicable.
- IRS Documentation of 501(c)(3) status, as applicable
- Most recent financial statement (audited as applicable)
- Other applicable organizational information
- Five-year litigation history

**If your organization has previously received funding from St. Anne's, answer the following:**

- Amount(s) of funding received, when, and the purpose for which the funding was provided
- Describe achievements related to such prior funding, number and type of beneficiaries, lessons learned, and any other information you think will be helpful

PROJECT INFORMATION:

- Name of Project
- Project Manager/Contact Person's name, phone number, and email
- Description of Project for which you are requesting funding (in less than 1000 words)
- Grant amount requested
- History of ongoing project for which funding is requested, if applicable
- Applicable timelines regarding a proposed project
- Community or group you seek to serve and specific needs you are trying to address
- Number of people to benefit, including estimates of age and gender
- Estimated or final cost of ongoing or proposed project
- Estimated or actual funding from other sources
- How will you evaluate the success or failure of this project, including any quantitative evaluations?

Additional Questions:

- To your knowledge, are other organizations providing this type of service in your area? If so, please describe.
  - If not discussed in prior responses, please describe any impact Covid19 has had on the project.
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By submitting this application and signing below the applicant acknowledges that this information is true and accurate to the best of his/her knowledge, and agrees to provide additional information as requested by the committee, including post grant reporting regarding utilization of any funds received.

**Form completed by (please print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**To submit application:**

**Mail:** Grants Committee  
St. Anne's Parish  
199 Duke of Gloucester Street  
Annapolis MD 21401

**Email (pdf):** GrantsCommittee@stannes-annapolis.org